

**Annex no. 2
to the Inquiry
no. 01-Modyfikacja Rautomead RS3000/2022**
Model statement on absence of personal or capital
ties with the Contracting Entity.

.....
Place and date

DECLARATION OF THE CONTRACTOR

Hereby, in relation to the Inquiry no. **01-Modyfikacja Rautomead RS3000/2022**

.....
(name of the company)

1. We declare that:

- I/we **have no personal or capital** ties with the Contracting Entity;
- I/we **have personal or capital** ties with the Contracting Entity¹

2. We declare that we are in a financial situation that allows to issue the performance bond and that in the analysed period we have achieved the following economic indicator for the last reported business year:

- revenues.....,

3. We declare that we are not in the arrears in paying taxes, fees, or contributions for social security or health insurance,

4. We declare that we are not subject to enforcement, administrative or fiscal proceedings,

¹ Mark as appropriate Capital or personal ties are understood as interactions between the Contracting Entity or persons

authorized to enter into commitments on behalf of the Contracting Entity, or persons performing activities related to the preparation and implementation of the procedure of selecting the Contractor on behalf of the Contracting Entity and the Contractor, in particular through:

- a) participation in the company as a partner of a civil law partnership or another partnership,
- b) possessing at least 10% of shares and stocks,
- c) acting as a member of the supervisory or management board, proxy, or attorney,
- d) remaining in such a legal or factual relationship which may raise justified doubts about the impartiality of the selection of the Contractor and in particular remaining in a marriage relationship, in a family relationship or affinity in a straight line, relationship or affinity in the collateral line to the second degree, or in a relationship of adoption, guardianship or custody.

5. **We declare that** we are familiar with the Health and Safety and Environmental Protection requirements specified in Annex no. 4 to the Request for Proposal and we do not make any reservations in this regard (it concerns services performed in the premises of TFK factories).
6. **We declare that** we are familiar with the requirements for Contractors/Subcontractors concerning management of relations with employees specified in Annex no. 5 to the Request for Proposal and we do not make any reservations in this regard.

.....
Signature of the Tenderer

**Annex no. 3
to the Inquiry
01-Modyfikacja Rautomead RS3000/2022**

Model statement of the Tenderer confirming compliance with the conditions for participation in the Tender Procedure along with the evidence confirming required experience and proper execution of works

.....
Place and date

By submitting the Proposal in response to the Inquiry no. **01-Modyfikacja Rautomead RS3000/2022** we hereby declare that during **last five years** prior to the deadline of proposals submission; and if the period of our business activity is shorter than five years – during this period – we have duly manufactured/delivered/completed **minimum**:

- two complete installations of a continuous vertical casting line with the use of a graphite crucible of nominal capacity min. 2 tons of copper, enabling casting of wires for electrical purposes from copper and copper alloys CuMg in the diameter range of 15mm - 30mm or,
- two modernizations of a continuous vertical casting line with the use of a graphite crucible of nominal capacity min. 2 tons of copper, enabling casting of wires for electrical purposes from copper and copper alloys CuMg in the diameter range of 15mm - 30mm

Item	Date of delivery / upgrade of continuous vertical casting line	Entity to whom the casting line was delivered / upgraded (enter the name of the entity)
1		
2		
3		

Declaration:

We hereby declare that we agree to inspection by the Contracting Entity of technical capabilities and quality control measures that shall be used during execution of the Contract:

YES, NO¹

NOTICE:

**The Tenderer is to attach the evidence that the deliveries have been duly executed.
Enclosed is the evidence that the deliveries listed above have been duly executed.**

.....
Signature of the Tenderer

¹ Tick the appropriate

**Annex no. 4
to the Inquiry
no. 01-Modyfikacja Rautomead RS3000/2022**

***Occupational Health and Safety and Environmental Requirements for
Contractors/Subcontractors***

1. Authorized person from the external company shall confirm below that the employees designated to carry out works at the premises of TELE-FONIKA Kable S.A have:
 - valid certificate of period health examinations
 - valid certificate of completion of periodic OHS training,
 - other obligatory qualifications necessary to carry out the works in question.
2. Authorized person from the external company shall confirm below that the tools and devices to be used to carry out works at the premises of TELE-FONIKA Kable S.A have been properly tested and certified and that the all the necessary certificates (including calibration) are valid.
3. Person authorized from the external company hereby confirms below that the employees designated to carry out works at the premises of TELE-FONIKA Kable S.A. have familiarized themselves and are aware of “Integrated Quality, Environment and Occupational Health and Safety Policy of TELE-FONIKA Kable S.A.”
4. Before commencement of works at the premises of TELE-FONIKA Kable S.A. it is necessary to undergo the OHS and fire protection training provided by the Health and Safety Specialists of the relevant TELE-FONIKA Kable S.A. Plant. Authorized representative of the external company is required to agree on the time of such training with the representative of Contracting Entity.
5. Before personnel of the external company enter the premises of TELE-FONIKA Kable, the company's authorized representative shall draw up a list of the names of the employees designated to carry out work at TELE-FONIKA Kable and provide the numbers of their ID cards/documents. The list shall be updated by the Contractor/Subcontractor if any of the employees is replaced. The list shall be given to the contact person from TF Kable.
6. Every employee of the Contractor/Subcontractor must wear a clearly displayed company ID badge and is required to have an identity document on his person.
7. The external company shall provide its personnel with working clothes and Personal Protective Equipment as appropriate to the works carried out and in conformity with the rules in force at the site (in accordance with the agreement made with the OHS Specialist of TELE-FONIKA Kable)
8. The area (location) where the Contractor/Subcontractor carries out works must be adequately secured against unauthorized access (establishment of a safety zone, fencing off, signage, changes in the organization of vehicular and pedestrian traffic, lighting of dangerous areas, placing a construction site information board, etc.) after prior agreement with the Principal's authorized representatives.
9. The Contractor/Subcontractor carrying out works must provide sanitary facilities for its personnel in accordance with legislation in force or agree the terms of use of the plant's sanitary facilities with the managers of the relevant Departments.
10. All materials brought onto the premises of TELE-FONIKA Kable and used during the provision of services should be secured so as to prevent contamination of soil, water or air and care shall be taken to ensure good housekeeping in the work area.
11. The Contractor/Subcontractor represents that it shall be fully responsible for the management of the waste generated by it in a manner ensuring the protection of human life and health and of the environment and according to the provisions of the Waste Act.
12. All waste generated on the premises of TELE-FONIKA Kable shall be separately collected in a manner preventing secondary emission into the air, soil contamination or other environmental pollution and (unless the agreement or contract provides otherwise) shall be removed from the

site and managed by the Subcontractor in accordance with legislation in force. Any waste left on the premises of TELE-FONIKA shall be disposed of at the expense of the Contractor/Subcontractor.

The area handed over to the Contractor/Subcontractor for the execution of the works shall be inspected in this respect by the Chief Environmental Specialist.

13. It is prohibited to burn and incinerate wastes and other materials and introduce any chemical substances into the sewage system or the soil.
14. The Contractor/Subcontractor must be equipped with:
 - absorbents and other agents to neutralize any spillages and pollutions as well as materials to contain them,
 - containers for collecting them.
15. If, despite all precautions taken, water or soil has been polluted and there is an environmental hazard, the Contractor is required to follow the rules set out below:
 - in the event of spillage of a substance that may contaminate the soil, it is to be contained by available means (e.g. absorbents),
 - used absorbent are to be collected in a labelled container and handed over to a waste disposal company.
16. Any interruptions, failures, etc. must be immediately reported to the person appointed to communicate with the Contractor/Subcontractor or the plant's Shift Supervisor.
17. In the event of an accident at work or near misses during work at the premises of TELE-FONIKA Kable, the Contractor/Subcontractor shall immediately notify the contact person or the Plant's Shift Supervisor of the event. The Contractor/Subcontractor shall determine the circumstances and causes of the accident at work and near misses in accordance with legislation in force and shall immediately advise the OHS Department of TELE-FONIKA Kable of the findings.
18. The OHS Department of TELE-FONIKA Kable has the right to inspect the places where services are provided by the Contractor/Subcontractor and issue relevant instructions.
19. If the Contractor/Subcontractor carries out work in violation of applicable legal requirements and/or regulations in force at TELE-FONIKA Kable, the authorized representatives, the Construction Inspector and the OHS Department have the right to stop the work for reasons attributable to the Contractor/Subcontractor.
20. Any infringements of OHS, fire, property protection rules and regulations on the premises of TELE-FONIKA Kable **shall result in the following penalties**, which TELE-FONIKA Kable has the right to impose on the Contractor/Subcontractor:
 - a) suspension of work until such time as the irregularities are removed,
 - b) expulsion of the entire crew from the premises of TELE-FONIKA Kable S.A. on the given day,
 - c) temporary prohibition of entry (for a maximum period of one year) on the premises of TELE-FONIKA Kable S.A.,
 - d) financial penalties ranging from PLN 50 to PLN 1000, in particular for:
 - failure to use personal protective equipment, inappropriate organization of work,
 - failure to comply with the work rules, including incorrect storage and handling of hazardous materials and waste and non-compliance with fire regulations,
 - inappropriate behaviour.
 - e) financial penalty of PLN 3000 for each instance where an employee of the Contractor/Subcontractor is found to be under the influence of alcohol or other psychoactive substances or is found to consume them on the premises of TELE-FONIKA Kable S.A.; permanent prohibition of entry on the premises of TELE-FONIKA Kable S.A. for the employee who was under the influence of alcohol or the above-mentioned substances and handing over of the employee to the police.
21. The Contractor shall be fully responsible for the implementation of the above provisions by its subcontractors.

22. At the request of TELE-FONIKA Kable, the Contractor/Subcontractor shall submit copies of the documents listed in items 1 and 2.
23. By signing this document, the Contractor/Subcontractor shall be bound to exercise the utmost diligence in the performance of the contract / job in order to maximize safety at work and reduce the negative environmental impact.
24. Contact details:

Principal

Principal's Representative

Plant Representative (Department Manager, Shift Supervisor)

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OHS Department.....

Environmental Specialist

Contractor

Contractor's Representative.....

I hereby certify that I have familiarized myself with the foregoing OHS and environmental requirements and declare that the company shall comply with these requirements during works carried out on the premises TELE-FONIKA Kable.

.....
Place and date

.....
Signature of the
Contractor's/Subcontractor's
authorized representative

**Annex no. 5
to the Inquiry
no. 01-Modyfikacja Rautomead RS3000/2022**

***Requirements for Contractors/Subcontractors
with regards to Employee Relations Management***

1. The Contractor/Subcontractor declares that:

- he/she respects the labour and employment regulations (including laws on remuneration, working hours, overtime and other benefits, e.g. sick leaves and holidays), and ensures appropriate protection of personal data of their employees;
- complies with the regulations regarding employment of minors;
- does not make use of forced labour, slave labour or victims of human trafficking;
- treats all employees equally, regardless of colour of their skin, race, nationality, ethnic origin, disability, sexual orientation, systems of beliefs, sex, age, trade union membership, marital or family status (unrelated to the requirements for a given position); this principle extends to recruiting, hiring, training, promotions and other terms and conditions of employment;
- treats his/her employees with respect and protects human rights;
- does not tolerate unacceptable treatment of their employees, e.g. abuse, harassment, intimidation, discrimination, coercion, threats, insults and exploitation; initiates actions to prevent such conduct;
- does not discourage employees from electing their representatives, forming or joining employees' organisations of their choice; does not discriminate against employees who are representatives or intend to join such organisations;
- if accommodation is provided for employees, the Contractor/Subcontractor ensures that the lodgings are safe and meet basic needs of their employees,

2. The Contractor/Subcontractor shall, as part of their business operations, provide a mechanism for issuing complaints by their employees, enabling them to raise objections regarding the workplace.

The mechanism is to include:

- informing employees about the system of complaints reporting when they are being hired,
- procedure for handling of complaints and communicating feedback regarding the complaint,
- ensuring that complaints made by employees are handled anonymously,
- ensuring that the complainant will not be persecuted in any way.

3. The Contractor shall be fully responsible for implementation of the above provisions by his/her Subcontractors.

I hereby certify that I have read the above Employee Relationship Management requirements and represent that the Company complies with these requirements.

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Place and date

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Signature of authorised representative
of the Contractor/Subcontractor